

Buckland Newton Parish Council

COMMUNITY EMERGENCY PLAN



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1. INTRODUCTION

Dorset Council (DC) encourages parishes to consider how they would respond to an emergency situation and to document the results in the Community Emergency Plan (CEP). DC sees Parish Council responsibilities in responding to an emergency as follows:

- Undertake local risk assessments
- Prepare parish/community plan
- Document resources and key contacts in time of an emergency
- Enact plan when activation criteria are met.

The plan has been designed to enable the community to respond to a major incident/emergency while they are awaiting the assistance of the emergency services and/or County Council, or in support of them.

Buckland Newton Community Emergency Plan will be communicated to parishioners and reviewed at regular intervals.

1.1 OBJECTIVE OF THE PLAN

The aim of the plan is to increase the short-term resilience of the community to an emergency, by the identification of community procedures.

- Identify the risks to the community and relevant response actions.
- Provide welfare to those affected by an emergency.
- Identify vulnerable people in the community.
- Identify resources in the community available to assist during an emergency.
- Provide key contact details for the Parish Council Emergency Group, key community resources, the emergency services and the Local Authority.

1.2 COMMUNITY EMERGENCY RESPONSE TEAM (CERT)

In the absence of the emergency services, the CERT will lead the community response and act as central point for information and communication for the community, emergency services, Dorset Council. The CERT will congregate in a room nominated at the time of the emergency and run operations from there.

1.3 CERT CONTACT LIST

Parish Council

See Appendix C

1.4 COMMUNITY RESOURCES GROUP (CRG)

Responsible personnel and facilities available. See Appendix C.

2. ACTIVATION OF THE PLAN

This plan will be activated whenever the Parish Council Emergency Response Team considers it necessary. This will ordinarily mean a decision taken jointly by the Coordinator of the CERT and the Chair/Vice Chair of the Parish Council or their representative.

2.1 TYPES OF EMERGENCIES

Examples of an emergency that may impact our community are:

- Flooding
- Heavy snow, freezing rain or ice
- Severe weather
- Electricity, water or utilities failures
- Major road accident
- Fire/building collapse
- Gas leak/explosion
- Terrorism
- Aircraft accident
- Hazardous vapour release, widespread airborne contaminants or poisons
- Disease and 'flu epidemic
- Fuel shortages

2.2 DESCRIPTION OF THE EMERGENCIES

(a) Flooding (See Table 1)

Flooding can occur as a result of heavy/prolonged rain which the drains cannot cope with, causing excess over-land flow, or as a result of cloudbursts.

This event may be anticipated by monitoring the weather forecasts, the duration and intensity of the rainfall particularly upstream, the level of the rivers/streams. The Environment Agency should also contact the Flood Warden.

Any flooding should be reported to Dorset Council using their online form.

<https://www.dorsetcouncil.gov.uk/emergencies-severe-weather/flooding/report-flooding.aspx>.

Buckland Newton has a flood warden (see Appendix C for details). Community sandbags to prevent flooding, are available from the Flood Warden. Sandbags are stored outside the Parish Rooms. Sand and the bags are replenished from Assets & Property team of Dorset Council. As at 21/6/2021, Buckland Newton has a stock of 100 sandbags and these are free of charge to replenish. Stocks are reviewed and replenished annually. The parish also has an

Alteau Flood Barrier that is stored in the sand store next to parish rooms (as at 17/9/22 waiting to be trained in use).

Heavy Snow (See Table 2)

A heavy fall of snow, or freezing rain and ice, is probably the only event that is likely to completely isolate Buckland Newton as it will prevent traffic movement into, out of, around and through the villages. It may be forecast or not. It will have a number of effects:

- Disruption of traffic and the cause of vehicle accidents.
- Disruption of foot movement and cause of physical injury.
- Isolation of vulnerable individuals.

It is only likely to last for a short time until the snow ploughs can clear the B3143 and 'top' C road serving Buckland Newton. However, there may be an issue if side roads cannot be cleared promptly.

Buckland Newton has the following grit bins around the village:

- Triangle by church
- Cranes Meadow
- Parish Rooms
- Junction of Bookham Lane /White Way (Outside A Foot's farm)

These can be replenished in autumn via Dorset Council Highways department on request.

(c) Severe Weather (e.g., high winds). (See Table 3)

(d) Electricity, Water or Utilities Failure (See Table 4)

The loss of electricity or water to homes could result in the requirement to provide shelter and facilities to those affected, particularly during inclement weather. Water bowsers may be required in the event that the mains supply is disrupted.

If reconnection is likely to be delayed the supplier(s) should institute emergency measures to assist the community in dealing with the situation until normal service is resumed. The Council should be informed of the situation.

(e) Road Accident

Two events could require the activation of the plan: (See Table 5)

- An accident involving a vehicle laden with hazardous substance resulting in a major spillage and therefore an evacuation of premises.
- An accident involving a coach or bus resulting in the need to provide immediate shelter for casualties and survivors.

(f) Fire/Building Collapse (See Table 6)

A major fire in a public or private building could produce a requirement to provide shelter to those evacuated.

(g) Gas Leak/Explosion (See Table 7)

As above for Fire/Building Collapse.

(h) Terrorism/Violence (See Table 8)

An incident, possibility related to terrorism, violence or armed criminality could require an area of Buckland Newton civil parish to be evacuated and the evacuees requiring shelter. The incident may require notification to residents to stay indoors and out of sight; this will be carried out by the emergency services.

(i) Aircraft Accident (See Table 9)**(j) Hazardous Vapour Release (See Table 10)**

An accident involving a vehicle laden with a hazardous substance in the village could place residents and/or visitors in the downwind hazard area of dangerous fumes or widespread airborne contaminants or poisons. Emergency services could require the evacuation of a large area of the village for some considerable period of time.

(k) Disease (e.g., Foot & Mouth, Influenza) (See Table 11)

The community must be prepared to react to the outbreak of a pandemic disease; however, this reaction would be under the guidance of the local Health Authority or DEFRA. In the event of an outbreak, the CERT will meet and decide how to implement this guidance.

2.3 ACTIONS IN THE EVENT OF AN EMERGENCY

Details of actions to be taken in the event of one or more of the above events occurring are contained in Appendix A, Tables 1-11.

Liaising with other parishes in case total evacuation is necessary. (See Appendix C for details)

The Parish shelters are:

- Parish Pavilion
- Buckland Newton Village Hall
- Church of the Holy Rood
- Buckland Newton Primary School

Once it has been established with the emergency services that evacuations is necessary the appropriate Parish Shelter will be activated and the evacuees will be advised to collect together:

- Home and car keys
- Prescribed medicine

- Cash and credit cards

And if possible:

- Insurance details
- Next of kin contact numbers
- Bank account details
- Some form of identification – e.g., driving licence, passport
- Mobile phone and charger
- Spare clothes and blankets,

Additionally, if there is time, to do the following:

- Lock all doors and windows
- Unplug appliances
- Turn off electricity, LPG gas and water supplies.

2.4 CATERING REQUIREMENTS

The CERT will activate the Community Resources Group to:

- Organise donations of supplies for initial provision.
- Organise volunteers for kitchen duty.
- If further supplies are required, find a volunteer to acquire these.
- Monitor supplies and identify any shortages and react accordingly.
- Decide best approach to cooking or the provision of ready-made food.
- Ensure the incident log is updated with decisions.

For local resources that may be able to support catering provision see Appendix C.

2.5 EQUIPMENT REQUIREMENTS

- Flip chart & pens– for latest news
- Wind-up or battery-powered radio receivers
- Generators
- Camping stoves and utensils
- Portable BBQ
- Lanterns
- Water carriers and water

- Calor gas bottles
- Handwipes
- Candles and matches
- Pens, notepad,
- Laptop,
- Mobile phone & chargers.
- First aid kit
- Incident Log

2.6 HELICOPTER LANDING SITES

There are various possible landing sites around the village, which will be identified as and when needed by the emergency services.

3. DISTRIBUTION OF THE PLAN

The master copy of the plan is held by the Parish Clerk. Formal copies of the plan are held by the following:

- Each member of the CERT (paper and electronic).
- Parish Clerk (paper and electronic).
- Police Station, Dorchester www.dorset.police.uk
- Fire Station, Sherborne, Poundbury (electronic only) www.dorsetfire.gov.uk
- Dorset Constabulary, Force Incident Manager (electronic only).
- Dorset Fire and Rescue Service (electronic only).
- Dorset Council (electronic only).
- Informal electronic copies may be provided to the neighbouring parishes.
- A copy of the Plan, excluding individuals' contact details, is available on the Buckland Newton Community Website at www.bucklandnewton.com
- A hard copy of the plan will be kept securely in the parish rooms.

Appendix A

Flooding

TABLE 1

Action in the Event of Flooding

Description	Action	Responsible
Heavy and/or prolonged rain is forecast, or a sudden cloudburst	<ul style="list-style-type: none"> Flood Warden monitors Met Office forecasts and Environment Agency website for flood warnings and/or texts Also monitor Dorset Council severe weather pages https://www.dorsetcouncil.gov.uk/emergencies-severe-weather/emergencies-and-severe-weather.aspx Flood warden to ensure community sandbags available for distribution Alteau Flood barrier to put in place where needed 	<p>As arranged within the CERT</p> <p>Flood warden</p> <p>Flood warden</p>
Properties flooded and occupants evacuated	<ul style="list-style-type: none"> Village Hall activated Register kept and actions log Report flooding issues online https://www.dorsetcouncil.gov.uk/emergencies-severe-weather/flooding/report-flooding.aspx 	CERT and CRG
Water levels start to fall	<ul style="list-style-type: none"> Call for volunteers to assist in clear-up Organise skips 	CERT and CRG
Following flooding incident	<ul style="list-style-type: none"> Replenish community sandbag stock Alteau flood barrier checked and stored Is there anything more individual households can do to prevent further incidents Review incident and implement lessons learnt Thanks volunteers involved in incident 	<p>Flood warden</p> <p>Flood warden</p> <p>Individuals / Dorset Council Flood Risk team</p> <p>CERT and CRG</p>

TABLE 2

Snow

Action in the Event of Heavy Snow, Freezing Rain or Ice

Description	Action	Responsible
Met Office forecasts heavy snow, freezing rain or ice	<ul style="list-style-type: none"> CERT cascade system activated CERT meet to consider situation Consider advising villages to obtain salt Also monitor Dorset Council severe weather pages https://www.dorsetcouncil.gov.uk/emergencies-severe-weather/emergencies-and-severe-weather.aspx 	As arranged within the CERT
Snowfall impedes movement in the villages	<ul style="list-style-type: none"> CERT establish telephone contact with each other and attempt to get to agreed meeting venue Confirm with Care Providers that they have the ability to meet their commitments Consider contacting key individuals to check on vulnerable people in their area 	CERT activates CRG
Some care providers cannot meet their commitments	<ul style="list-style-type: none"> Contact owners of 4x4s to request assistance to get carers to their charges 	CERT activates CRG
Disruption is prolonged and some residents are without power	<ul style="list-style-type: none"> Consider activating Parish Shelter Register kept as well as actions log 	CERT activates CRG

TABLE 3

Action in the Event of Severe Weather

Severe Weather

Description	Action	Responsible
Unexpected winds cause damage and disruption	<ul style="list-style-type: none"> • Activate CERT • CERT meeting • Identify blocked roads & report to Dorset Council Highways Dept 01305 221020 • Identify areas and extent of damage • Identify if any occupants require shelter 	CERT
DC unable to assist in clearing roads	<ul style="list-style-type: none"> • CERT approach volunteers who own chain saws and other necessary equipment • Identify roads that need immediate clearance • Tell Highways Dept Dorset Council 	CERT
Some occupants require shelter	<ul style="list-style-type: none"> • Activate Parish Shelter • Register kept & actions log 	CERT and CRG
Weather abates	<ul style="list-style-type: none"> • Prepare to request assistance from volunteers to clear up • Review lessons learnt and implement actions 	CERT and CRG

TABLE 4

Utilities

Action in the Event of Electricity, Water, Sewerage, Telecommunications or other Utilities Failure

Description	Action	Responsible
Electricity or Water supply fails in areas of the village and no immediate restoration is available	<ul style="list-style-type: none"> • Activate cascade system to include Village Hall personnel • CERT meeting • Identify affected areas • Identify if temporary shelter is required 	CERT and CRG
Temporary Shelter required	<ul style="list-style-type: none"> • Activate Parish Shelter • Register kept and actions log • Review actions and lessons learnt 	CRG

TABLE 5

Action in the Event of Road Accident

Road Accident

Description	Action	Responsible
Major road accident occurs in village. Many injured	<ul style="list-style-type: none"> CERT Cascade system activated Parish shelter activated Register kept Casualty Collecting Centre activated Contact First Aiders, Vicars, St John Ambulance and Social Services to provide assistance to injured/traumatised 	CERT CERT CRG
Emergency Services request assistance	<ul style="list-style-type: none"> Assist in manning Emergency Services vehicle rendezvous area 	CERT and CRG
Aftermath	<ul style="list-style-type: none"> Prepare to request assistance in clear up 	CERT and CRG

TABLE 6

Action in the Event of Fire/Building Collapse

Fire

Description	Action	Responsible
Major fire occurs requiring evacuation of areas of the village	<ul style="list-style-type: none"> Parish shelter activated if safe Register kept 	CERT and CRG

TABLE 7

Action in the Event of Gas Leak/Explosion

Gas Leak

Description	Action	Responsible
Gas leak is identified which requires evacuation of an area of the village	<ul style="list-style-type: none"> CERT activated Parish shelter activated Register kept 	CERT and CRG
Gas explosion occurs which causes major damage and	<ul style="list-style-type: none"> CERT activated Parish shelter activated Register kept 	CERT and CRG

requires evacuation of areas of the village		
Gas explosion occurs which causes mass casualties and requires evacuation of areas of the village	<ul style="list-style-type: none"> • CERT activated • Casualty collection centre activated • Parish shelter activated • Register kept 	CERT and CRG
In the event that Parish Shelter is in the evacuation zone	<ul style="list-style-type: none"> • Instigate other Parish Shelter locations • Register kept 	CERT and CRG

TABLE 8

Action in the Event of Terrorism/Violence Terrorism

Description	Action	Responsible
Event occurs which requires an area of village to be evacuated	<ul style="list-style-type: none"> • CERT activated • Parish shelter activated • Register kept 	CERT and CRG

TABLE 9

Action in the Event of Aircraft Accident Air Crash

Description	Action	Responsible
Aircraft crashes into houses in village. Many casualties requiring first aid and building damage requiring evacuation	<ul style="list-style-type: none"> • CERT activated • BNPC activated • Parish shelter activated • Register kept • Casualty collection centre activated 	CERT and CRG

TABLE 10

Action in the Event of Hazardous Vapour Release Toxic Vapour

Description	Action	Responsible
Accidental or deliberate airborne contamination or dangerous fumes	<ul style="list-style-type: none"> • Stay clear upwind • Contaminated individuals to stay upwind near incident • Advise emergency services and local authority • Parish shelter activated <u>away from contamination</u> • Register kept • First Aid administered if necessary 	CERT and CRG

TABLE 11

Disease and/or Influenza Epidemic Disease/Health Crisis

Description	Action	Responsible
Epidemic and pandemic plans are government-led	<ul style="list-style-type: none"> • CERT activated • BNPC activated • Parish Council liaise with Dorset Council who will lead in this incident and report if assistance required. • Parish shelters used as neutral medical centres • Register kept • Basic emergency pack should be kept in each home (see emergency pamphlet) • Note anyone with special needs (aged / young / infirm) 	CERT and CRG

Appendix B

Parish Shelters

Parish Pavilion	Sarah Mitchell	
	Chris Osmond	
Buckland Newton Village Hall	Ian Scott	
Church of the Holy Rood	John Sulkin	
Buckland Newton Primary School	Mr Phil Sales	

Local Care Providers

Apex Prime Care	01305 470020
Bluebird	01305 236655
Agincare	01305 265666
Vicar	Rev Jonathan Still

Housing Associations

Magna Housing	0800 358 6025
Hastoes Housing Association	0300 0123 2250
BN Community Property Trust	01300 345425

Emergency Services

Police/Fire/Ambulance	999
Dorset Police	101 Twitter @dorsetpolice
Dorset Fire & Rescue	01305 252600 Twitter @DorsetFire
Cerne Abbas Surgery	01300 341666
Environmental Agency Floodline	0345 988 1188 0345 602 6340 (24 hr textphone)
Met Office	0370 900 0100
NHS Choices	111

Anti-Terrorism Hotline	0800 789321
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Utilities and Local Authorities

British Telecom	0800 800 151
Gas leaks – National Emergency No	0800 111 999
Wessex Water	0345 600 4600
National Power Cut Emergency no	105
SSE	0845 770 8090
Western Power Distribution	0800 096 3080 general inquiries Report power outage – 0800 6783 105
Dorset Council	01305 251000
Dorset Council (Highways Dept)	01305 221020

Local Media

Wessex FM	96 and 97.2 MHz
BBC Radio Solent	103.8 FM
Heart FM	102.3 MHz
Buckland Newton Community Website	www.bucklandnewton.com e-mail: bucklandnewtonwebmaster@gmail.com
Facebook	facebook.com/groups/bucklandnewton/

Appendix C

Community Resources Group

Buckland Newton Parish Councillors

Chair	Mark Needham	
Vice Chair	Mick Ames	
Councillors	Andy Foot	
	Chris Osmond	
	Lin Townsend	
	John Baker	
	John Simpson	
	Christina Manny	
	Sheila Crouch	
Flood Warden	Doug Morse	
Rights of Way Liaison	Stephen White	
Parish Clerk	Sarah Mitchell	e-mail: bucklandnewton@dorset-aptc.gov.uk

Medical and First Aid

First Aider	Annie Lock	
First Aider /Emergency Mgt	Chris Mason	
Optician	Carol Mason	
<i>Defibrillator runners</i>	Suzy Murphy	
	Lisa Peart	
	Gill Nell	
	Sandie Stout	
	David Morris	
	Isobel Mace	
	Keith Derbyshire	
	Geri Aitkenhead	

Other Groups

Community Connections (volunteer group)	07733 849264
Buckland Newton Neighbourhood Car Scheme	07733 849264

Possible Support for Emergency Catering

Gaggle of Geese pub	01300 345249
The Old Chapel Stores	01300 345336
BN Village People – Amanda McKenna	
BN Luncheon Club Susan Moring	
BN Village Café – Fizz Lewis	

Neighbouring Parish Councils

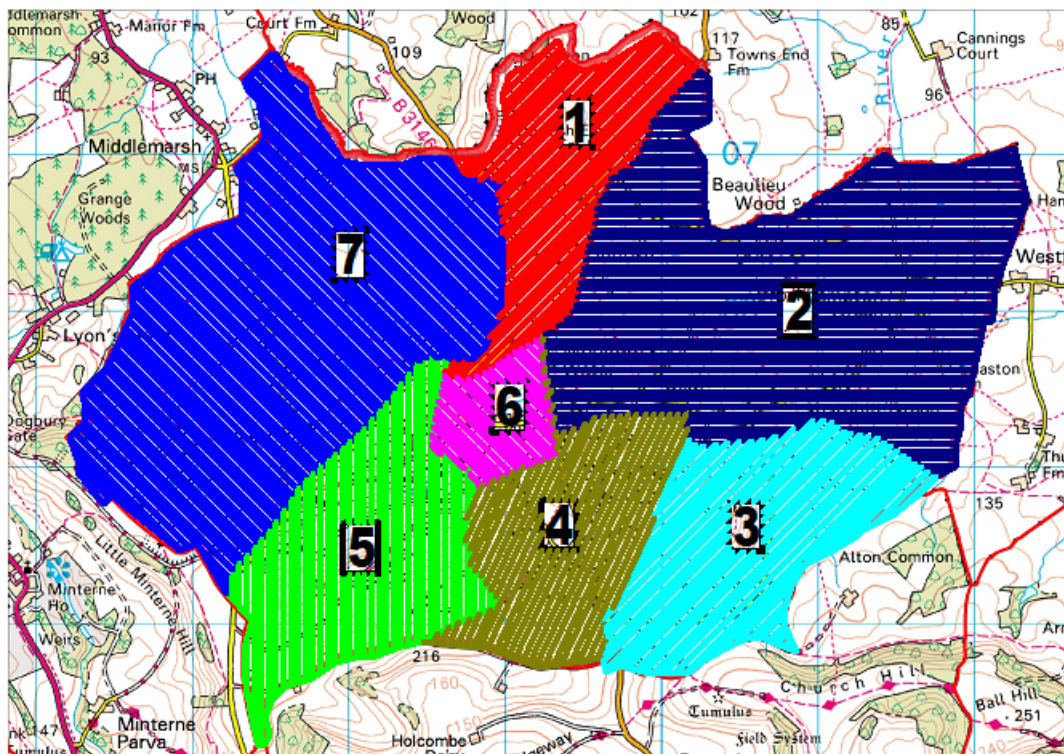
Cerne Abbas	Wayne Lewin (Clerk)	
Mappowder	Kae Palmer (Clerk)	
Piddle Valley	Mrs Sam Paulley (Clerk)	

Local Resources

<i>Description</i>	<i>Contact person</i>	<i>Contact No.</i>
4-wheel drive vehicles	Andy Foot Chris Osmond (3.5 tonnes – 6 seat) Mick Ames	
Tractors	Norman Edwards Andy Foot	
Snowploughs	Andy Foot	
Earthmoving Equipment	Martin Perrett Norman Edwards (mini-digger)	
Boats	Chris Mason (4-person inflatable + 7-seat boat when not on mooring) Mick Ames (16 ft open boat)	
Helicopter	Martin Perrett	
Portable Generators	Chris Osmond Chris Hildred (Pramac ES2000 petrol) Keith Wright (1 KW 4-stroke petrol) John Baker	

Appendix D

Sector Responsibilities



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Sector 1 (Duntish)

Mick Ames

Pulham-Dorchester road junction to Duntish Cross

Duntish Cross to Mappowder road junction (Beaulieu Wood)

Knaps Hill Farm, Spring Grove, Castle Hill, Duntish Court, Glanvilles Wootton road as far as Mitchells Farm cottages

Sector 2 (B3143)

Chris Osmond

Houses south of Old Chapel Stores to Pulham Road junction

Cross roads at School to Rew Lane, Castle Lane, Sharnhill Green to Mappowder road junction (Beaulieu Wood)

Sector 3 (Bookham)

Andy Foot

Bookham Lane and Alton Pancras road back to Henley junction

Sector 4 (Henley)

John Simpson

Henley, including Hilling Lane

Sector 5 (Locketts Lane, Ridge Hill)

John Baker

Locketts Lane, Court Farm and industrial estate, houses towards Buckland Bottom, Elkins, Hylands, Gaggles of Geese, Purbeck House, houses to Cat's Cross

Sector 6 (Central Buckland Newton)

Sheila Crouch

Church Farm bungalow, Manor, Manor Cottage, Providence Way, BN Place, Garden Cottage,
Church Farm, Sunnyside, Old Rectory, Cranes Meadow, Brookside,
Bels Court

Sector 7 (Cosmore)

Lin Townsend

Control Room (Parish Pavilion)

Mark Needham

Christina Manny

Sarah Mitchell

Flood Warden

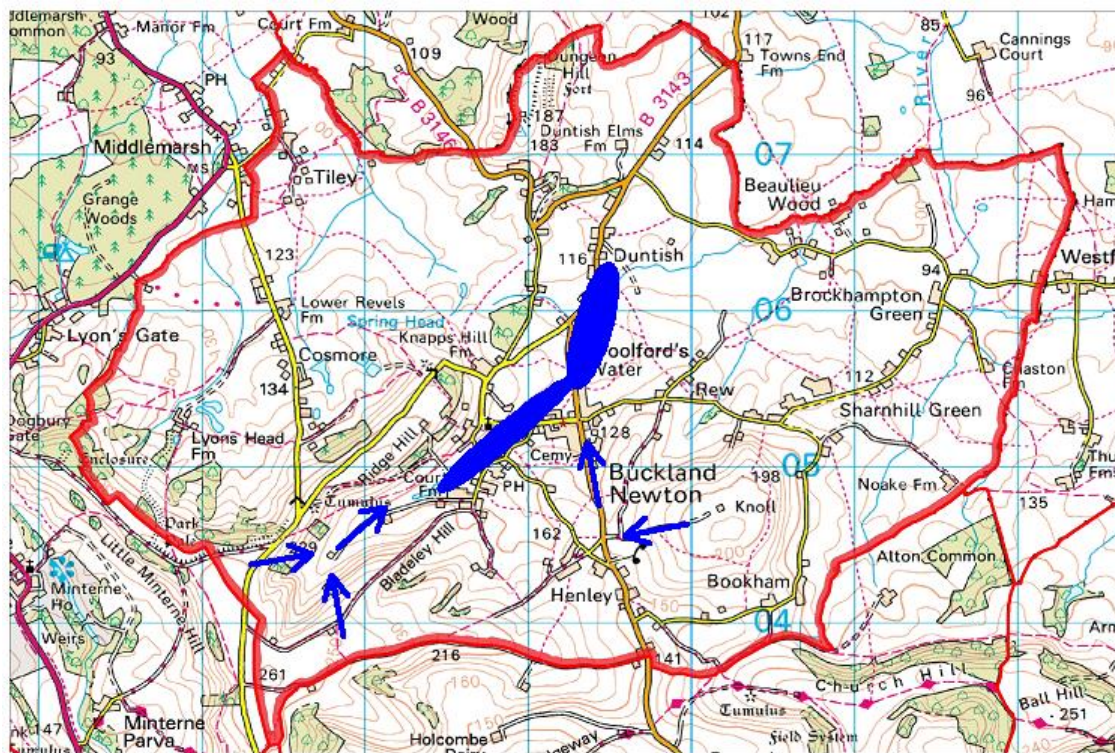
Doug Morse

Deputy Flood Warden

Kevin Morse

Appendix E

Flood Risk Area Map



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Houses at risk of Flash Flood on hills east of BN via Knoll and Henley direction

Duck Pond Cottage	Stout/Watts	
Post House Cottage	Nell	
Old Chapel Stores		
Kingsbridge House	Moring	
Vale Thatch	Leyland	
Corner Thatch	Wellstead	
Belorac House	Oldroyd	
The Old Shop	Oswald	
Landscombe Lodge	Halsey	
Cross Cottage	Dearing	

Cross House		
Kwan Yin	Kingsbury	
Holyeas House		
Yew Tree Cottage		
Laurel Cottage	Bernhard/Waring	
Woolford House	Watkin	
Jangel		
1 Lydden Meadow	Edmonds	
Duntish Mill		
Old Granary	Pollard	

Houses at risk of Flash Flood on hills west of BN via Buckland Bottom

Rosslare	Ball	
Gaggle of Geese		
1 Hylands		
2 Hylands	Brown	
5 Hylands	Adams	
1 Lydden Meadow	Edmonds	
Jangel		
Duntish Mill		
Old Granary	Pollard	

Appendix F

Water sources

Hountwell Pump – contact member of Parish Council

Sharnhill Green – contact Andy Foot

Appendix G

Buckland Newton Emergency Action Sheet

Name of

Event:

Date	Time	Action	To be completed by	Action agreed by	Completed	Comments

Signed off by Parish Council Signature and Name :

Date

Signature:

Buckland Newton Emergency Expenses Sheet

Name of Event:

Date	Details of Expenses	£ amount	Receipt received	Received from	Date Paid	Comments

Signed off by Parish Council Signature and Name :

Date

:

Buckland Newton Emergency Lessons Learnt Sheet

Name of Event:

Dates of event:

Lesson learnt	Action to be taken	Date Completed

Signed off by Parish Council Signature and Name :

Date:

Appendix H

Vulnerable Residents – (as at March 2022 no-one listed)

List of Vulnerable Residents in Buckland Newton Parish

Name	Address	Contact Number